

MARKET LAVINGTON PARISH COUNCIL

Clerk: Mrs Carol Hackett, 23 Orchard Close, West Ashton. Wiltshire. BA14 6AU.

Tel: 01225 760372 or Email: clerk@marketlavingtonparishcouncil.gov.uk

VAT Registration Number: 296 9715 35 / Email: www.marketlavingtonparishcouncil.gov.uk

Meeting of the Highways, Recreation, Amenity and Footpaths (HRAF) Committee to be held on

Tuesday 5th November 2024, at 7.15 pm in the Old School

Carol Hackett

Carol Hackett - Parish Clerk

Please note that this meeting will be recorded by the Parish Council for administration purposes; these recordings are retained for a maximum of 6 months and then deleted

	AGENDA ITEM
24/25-123	Election of Chairman To elect a Chair of the HRAF Committee for the municipal year 2024/2025
24/25-124	Apologies for Absence To receive apologies for absence and consider reasons for non-attendance
24/25-125	Declarations of Interest and Dispensations to Participate a) To receive declarations of interest in respect of matters contained in this agenda b) To receive any dispensation requests received
24/25-126	Minutes of Council Committee meeting To confirm as a correct record the minutes of the HRAF committee meeting held on the 28th November 2023
24/25-127	Adjournment for Public Participation (maximum of 5 minutes) Opportunity for members to hear questions or comments sent in by the public, or for public participation
24/25-128	Update on actions agreed at last or previous meetings a) Pavilion Fire Risk assessment – To receive copy of completed assessment from Cllr Davis b) Two grit bins at Rochelle Court – Consider moving one to Market Place c) 2023 Wicksteed Play Area Inspection Reports – Update on actions taken by Clerk d) To receive any other updates
24/25-129	General HRAF Matters a) Footpaths – Review any outstanding issues, and consider any new matters b) Gulleys and Drains - Review any outstanding issues, and consider any new matters c) Steps leading down from top Community Hall carpark down to Grove Road – Broken step – Agree action
24/25-130	Highways, Recreation, Amenity & footpaths Budget a) Review spending for this financial year b) Consider draft budget for next financial year, to include: i. Reviewing hiring charges for Elisha Field / Pavilion ii. Review utility usage and supply iii. Footpath/Amenity land & Elisha Field contract - Consider quote received, and discuss amended specification iv. Handyman Contractor – Consider increase in hourly rate c) Consider business plan for next financial year

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24/25-131	Market Lavington Emergency Plan Annual review to ensure information up to date
24/25-132	Other HRAF Committee business Opportunity for individual Councillors / Clerk to bring any matter not on the agenda to the Committees attention – for information
24/25-133	Date of next Meeting To be agreed as necessary
24/25-134	Closure of meeting